



AUTODESK DOCS QUICK START

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Overview

Autodesk BIM 360 Docs provides a single repository for managing project information, allowing control over internal and external access which includes the latest in collaboration tools to help streamline communication.

The objective of this quick start is to deliver an optimised Autodesk BIM 360 Docs environment, configured to enable your organisation to collaborate effectively on shared projects with other team members, both inside and outside of your organisation.

SPEAK TO ONE OF OUR SPECIALISTS: [0330 551 9420](tel:03305519420)

Session 1 - Scoping and Review of Existing Workflows

- Review of Data Types to be Managed
 - CAD drawings
 - Models
 - Specifications
 - MS Office documents
- Identify Functional Requirements
 - Mark-ups
 - Issues
 - Collaborative cloud working
- Establish Workflow Requirements
 - Working with internal project team members
 - Collaborating with external project teams

Session 2 - Administration Training & Project Configuration for System Administrators

- Setup Hub and add Administrators
- Adding Members
- Creating Project Templates
- Project creation and activating services
- Project folder structure and desktop connector
- Uploading and accessing information
- Security and permissions
- Setting Up Review Workflows
- Configuring Insight and dashboard analytics
- Setting up Report templates and creating Reports

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Session 3 - User Training

- Uploading and accessing information
- Using the Desktop connector
- Creating Markups
- Creating and Reviewing Issues
- Creating Transmittals
- Creating Reviews
- Implementing Design change analysis
- Using Insight and dashboard analytics
- Creating Reports

Session 4 – Platform Adoption & Project Support

- Live project system configuration and modification
- On project user adoption training

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Advanced support

Our BIM 360 experts are on hand to help you manage, adopt and extend your system beyond implementation. Project data, files and models are an expanding and growing asset and we are there to offer the right advice as the demands on your environment increase. Further interoperability issues may be a consideration as will the need to extend access to field based users. Support includes:

- Ongoing file and data structure
- Model federation
- Project configuration
- User access and permissions
- Mobile access and extending project use



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Platinum Partner

FIND OUT MORE

For further information about how we can help you, please contact the team at Cadline on:



0330 551 9420



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